
PHILIP JOSEPH

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Development Official with more than 11 years of experience, fully in government sector, in Monitoring and Implementing development plan and centrally sponsored schemes, Office administration, Financial Administration, Information Education and Communication, capacity building activities.

Core qualifications

- Monitoring and Implementing development plan
- Monitoring and implementation of Centrally Sponsored Schemes
- Office Administration
- Financial Administration
- Information Education and Communication
- Capacity building activities

Experience

S.N	Position held	Period
1	Clerk-Urban Affairs Department	October 2007 – March 2010
2	Asst. Grade- KSFE	April 2010 – January 2012
3	Block Development Officer	January 2012- June 2017
4	District Co-ordinator SM	June 2017- Present

EDUCATIONAL QUALIFICATION

- B.sc. Physics(2004)
- Post Graduate Diploma in Computer Application

Current responsibilities

- Overall Planning, co-ordination and implementation of Suchitwa Mission district level activities.
 - Undertake the duties assigned by the District Collector.
 - Visiting LSGIs and encourage them to take projects in SLWM sector.
 - Monitoring the projects taken up by LSGs in the district.
 - Conducting project clinics and workshops for LSGIs.
 - Assist the Block Panchayaths to manage the shredding unit under their control.
 - Documentation and Reporting works.
 - Give guidance to co-workers.
 - Taking up IEC activities in the field of sanitation and waste Management.
 - Co-ordination and implementation of Green protocol in district level functions and festivals.
 - Work with LSGIs in facilitating Harithakarma sena activities.
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