

No .S-11011/3/2015-SBM-Part(3)
Government of India
Ministry of Drinking Water and Sanitation
Swachh Bharat Mission (Gramin)

4th Floor, Pt. Deendayal Antyodaya Bhavan,
CGO Complex, Lodhi Road
New Delhi-110 003
Dated: 06.12.2018

To
The Additional Chief Secretaries/Principal Secretaries/Secretaries,
In-charge of Rural Sanitation
All States/UTs

Subject: Guidelines for 2nd verification for ODF villages

Madam/Sir,

The Ministry of Drinking Water and Sanitation has earlier released guidelines for declaration and verification of ODF villages under SBM(G). This has been done to support States and districts to standardize the process of ODF declaration & verification and to ensure ODF sustainability.

ODF Verification: It is imperative to ensure villages continue to sustain ODF outcomes so that the long-term benefits of safe sanitation are reaped. To ensure that ODF sustainability becomes further institutionalized at the grassroots, SBM(G) guidelines stress on at least two verifications after a village declares itself ODF. The first verification must be carried out within 90 days of the declaration.

Second Verification: A second verification must be carried out after 180 days of the first verification to avoid any slip backs and ensure ODF sustainability. This Ministry has developed verification parameters to support States and districts undertake the second verification, placed at **Annexure I**. Similar to first verification, the team undertaking the second verification should also include community representatives from the villages being verified.

States are advised to complete **first** and **second verification** for all due villages by **December 2019** and **February 2019** respectively. The progress must then be updated on IMIS, through module C 24. All verifications may be carried out using institutional and incentive arrangements approved by Ministry vide its letter no 152966/2018/SBM dated 31st October, 2018.

It is expected that the above provisions will be acted upon on priority under your personal leadership to institutionalise ODF sustainability in the State.

Yours faithfully,



(Arun Baroka)
Joint Secretary (SBM-G)
Tele: 011-24362192

Copy to: Mission Directors/ State Coordinators- All States/UTs
DMs/Collectors/CDOs/CEOs- All districts

Checklist for Second Verification

The 2nd ODF verification is to be completed basis verification of below in 100% of the households in the village, and by undertaking survey of the village level sanitation situation, 180 days after the first verification

Household Survey

		Parameters	Yes (✓)	No (X)
Mandatory	1.	All Households continue to have access to a toilet facility		
	2.	All new Households in the village that came up post first verification also have access to toilet		
	3.	All household toilets are functional and safe, with no human contact with feces		
	4.	All Households always/regularly use the toilet (100% usage)		

Village Survey

		Parameters	Yes (✓)	No (X)
Mandatory	1.	Visible feces found in the environment/village	Yes (✓)	No (X)
	2.	Schools have access to safe sanitation and are being used	Available [Yes(✓)/ No (X)]	Used [Yes(✓)/ No (X)]
	3.	Anganwadi Centres have access to safe sanitation and are being used	Available [Yes(✓)/ No (X)]	Used [Yes(✓)/ No (X)]

Memorandum of Definitions and Explanations

S. No.	Parameters	Suggested Question	Options	Key Yes (✓)/ No (X)
1	Access to Toilet facility	Do all members of a household have access to a toilet facility?	i. Own toilet in premises	✓
			ii. Own toilet outside premises	✓
			iii. Shared toilet in premises	✓
			iv. Shared toilet outside premises	✓
			v. Community toilet	✓
			vi. Public Toilet	✓
			vii. No toilet	X
2	100% usage	Does any member defecate in the open*?	i. Yes	X
			ii. No	✓
4	Safe toilets (Physical Observation)	Is the excreta and black water from the toilet disposed safely?	i. Toilet discharges waste directly into open pit, open drain, nallahs, pond or river	X
			ii. Toilet is connected to a closed drain which empties into open area, pond, nallahs, river etc. without treatment	X
			iii. Toilet is connected to a closed drain which empties into open area, pond, nallahs, river etc. after treatment	✓
			iv. Toilet is connected to septic tanks and the overflow pipe of septic tank empties directly into drain, pond, nallahs or river	X
			v. Toilet is connected to septic tanks and have overflow pipes that empty into separate soak pits	✓
			vi. Toilet is connected to an enclosed twin pit twin pit	✓
			vii. Toilet has a type of sub structure different from those mentioned above but is safe	✓
* In case of an infant, the question will be, how is the infant feces disposed?				
i. Thrown into paths, street or open area outside the household premises				X
ii. Thrown into the toilet				✓
8	Absence of visible feces	(Physical Observation)	i. No sign of open defecation in the village	✓
			ii. Open defecation visible at some places in or around village	X

			iii. Open defecation is rampant, visible at various places in and around the village	X
9	Proper Usage of School /Anganwadi Toilets	(Physical Observation)	i. The toilet appears to be abandoned/unused	X
			ii. The toilet appears to be poorly maintained with excreta visible in the toilet, inside or nearby, no water availability; and appears to be seldom used	X
			iii. The toilet appears to be well kept in regular use, with water inside or nearby	✓
10	Access to safe sanitation in School/ Anganwadi Toilets	(Physical Observation)	i. Toilet discharges waste directly into open pit, open drain, nallahs, pond or river	X
			ii. Toilet is connected to a closed drain which empties into open area, pond, nallahs, river etc. without treatment	X
			iii. Toilet is connected to a closed drain which empties into open area, pond, nallahs, river etc. after treatment	✓
			iv. Toilet is connected to septic tanks and the overflow pipe of septic tank empties directly into drain, pond, nallahs or river	X
			v. Toilet is connected to septic tanks and have overflow pipes that empty into separate soak pits	✓
			vi. Toilet is connected to an enclosed twin pit twin pit	✓
			vii. Toilet has a type of sub structure different from those mentioned above but is safe	✓