

## **Chinnu Uthara Zachariach**

**6<sup>th</sup> Floor, Shirdi Phase ii  
Sowparnika Apartments  
Mukkola Trivandrum**

### **Educational Qualification**

- Completed CA intermediate
- Completed Articleship under M/S Varma & Varma , Trissur
- Completed B.com from Calicut university in the year 2000

### **Professional Experience**

1. As Programme Officer (Finance) in Suchitwa Mission from september 2015 till date
2. Accounts Officer with Hindustan Lifecare Ltd (Infrastructure Division)
  - Key responsibilities include processing of bills through SAP software of Hospitals like Paripally medical college ,ESI hospitals
  - Processing of monthly TDS statements and Work Contract tax
  - Preparation of MIS reports
3. Accounts Trainee with Hindustan Lifecare Ltd (Factory)
4. As senior staff of M/s Manoj and Sajeev Chartered Accountants
5. As Audit Trainee with Muthoot Fincorp Ltd

### **IT knowledge**

PGDCA with Systems International  
And working Knowledge in Microsoft Excel

### **Languages Known**

Reads, speaks and understands English, Tamil and malayalam