

**GOVERNMENT OF KERALA**

**Suchitwa Mission**

Local Self Government Department, Swaraj Bhavan Basement Floor (-1),  
Nanthencode Kowadiar P.O., Thiruvananthapuram- 695 003,  
Ph: 0471 – 2316730, 2319831, Fax: 0471 – 2312730,  
E-mail:sanitationkerala@gmail.com, Website: www.sanitation.kerala.gov.in

**No. 463 /C6 / 2017 / SM**

**Date: 06/02/2017**

**EXPRESSION OF INTEREST (EoI) FOR EMPANELLING AGENCIES  
FOR DEVELOPING MODEL ZERO WASTE SYSTEMS IN LOCAL SELF GOVERNMENT  
INSTITUTIONS (LSGIs) IN KERALA**

Suchitwa Mission invites EoI from competitive and experienced agencies/ companies / NGOs for empanelling them as Agencies for Developing Model Zero Waste Systems in LSGIs in Kerala. Agencies interested to associate with Suchitwa Mission are requested to furnish willingness, credentials and testimonials addressed to "The Executive Director, Suchitwa Mission" in sealed cover, before **4.00 pm** on **25.02.2017**.

Details are also available in website: [www.sanitation.kerala.gov.in](http://www.sanitation.kerala.gov.in) and at the office address given above.

Suchitwa Mission reserves its right to cancel or modify this Expression of Interest without assigning any reason(s) whatsoever

Sd/-

Executive Director  
Suchitwa Mission

**GOVERNMENT OF KERALA**  
**Suchitwa Mission**  
Local Self Government Department  
Swaraj Bhavan Basement Floor (-1),  
Nanthancode Kowadiar P.O., Thiruvananthapuram- 695 003  
Ph: 0471 – 2316730, 2319831, Fax: 0471 – 2312730  
E-mail:sanitationkerala@gmail.com, Website: www.sanitation.kerala.gov.in

**No. 463 /C6/2017/ SM**

**Date : 06/02/2017**

**NOTIFICATION**

**Inviting Expression of Interest (EoI) for empanelling Agencies for Developing Model Zero Waste Systems in Local Self Government Institutions (LSGIs) in Kerala**

Suchitwa Mission is the official agency of the Government of Kerala under the Department of Local Self Government in order to provide technical and financial assistance to the LSGIs for sanitation and waste management schemes utilizing assistance of Central and State Governments.

**EMPANELMENT OF AGENCIES**

**Scope of Work**

Because there has been no economic self sustainable model of door to door waste management, the main scope of work is to create innovative models for implementing zero waste strategy in Local Self Government Institutions in the state of Kerala.

(i)The agency should be capable of creating social transformation within a local body to achieve the aim of zero waste (including systematic implementation of 3R – REDUCE, REUSE, RECYCLE- Principles) through community mobilization, campaigns and design changes.

(ii)The agency should be capable of supporting local body in implementing the above purpose in a local body by providing technical solution on all categories of solid waste management technologies including composting and bio-methanation processes.

(iii)The agency should be capable of ensuring all activities related to waste management including door to door dry waste collection, handling, management and forward linking of dry waste for resource recovery within a local body. This shall be done on a completely self sustainable business model and a social enterprise model. The source of revenue would primarily come from user fees collected from all households and other proceeds from sale of value added materials recovered from the waste. Any amount of innovations within the strategy of the mission will be allowed and encouraged.

The empanelment will be to ease out the complication in the selection of expert agencies for the purpose. The empanelled agencies shall be engaged for the task by the Local Self Government institutions through appropriate procedures.

**Disclaimer**

This is not an agreement and is not an offer or invitation to enter into an agreement of any kind with any agency.

## **Eligibility Criteria**

1. The interested entities such as NGOs/ CBOs / Companies / Organizations should essentially meet the following eligibility criteria:
  - a. The agency must possess experience; expertise and manpower in installation, operation and maintenance of Household Waste Management devices include composting and bio-methanation technologies.
  - b. The agency must possess experience, expertise and manpower in community mobilization, door to door dry waste collection.
  - c. The agency must possess minimum 3 years experience in the field of solid waste management as proven by three years balance sheet and annual report submitted with registrar of society (local community group will be exempted from any such scrutiny and will be directly inducted).
  - d. The agency must have minimum experience in waste management in at least one local body in Kerala.
  - e. The agency must possess minimum one MoU with forward linking agency in handling dry waste for resource recovery.
  - f. While choosing the agency, marks will be awarded for government registrations, technical knowledge (based on personals and technology collaboration), past tasks and its deliverables.
  - g. The agency should have expertise in project preparation, presentation and liasoning with various government agencies to take the task forward as proved by their track record.
  - h. The agency must comply with the all the guidelines and strategies published by Suchitwa Mission and GoK related to solid waste management
2. The required documents explicitly supporting the past experience, list of existing and past clients with full details including services offered, details of similar projects executed, with copies of agreements/work order / completion / satisfactory certificates, CVs of key personals and other related details to verify all eligibility criteria must accompany the EoI.

## **Preparation for submission of EoI**

- a) The entity /bidder shall ensure that it fulfills the eligibility criteria and other essential conditions.
- b) The EoI complete in all respects must be submitted together with requisite information and Annexure(s). The EoI should be free from ambiguity, change or interlineations. Incomplete EoI will not be considered and is liable to be rejected without making any further reference to the entity.
- c) The EoI shall be duly signed on each page by an authorized person. Documents authorizing such person must accompany the EoI. Suchitwa Mission reserves the right to reject outright any EoI unsupported by proof of the signatory's authority.
- d) The Annexure(s) I, II, III & IV shall also be attached along with the proposal for furnishing details to evaluate the Agency's competency in the field.
- e) Audited Balance sheet for the last two consecutive years shall be included.

## **Date of Submission**

The last date for the submission of the willingness with credentials and other details is on **25.02.2017** before **4.00 PM** (Hardcopy only)

Sd/-  
Executive Director  
Suchitwa Mission